



South Fayette Township School District

Regular Meeting

Tuesday, May 24, 2022
7:30 PM

REVISED AGENDA

MEETING CALLED TO ORDER – President Jen Iriti

- Pledge of Allegiance
- Recognize Outgoing Student Representative – Ava Stahl
- Recognize Student Representative for 2022-2023 – Gaiatri Potdar
- Presentation – 2022-2023 Proposed Final Budget – Brian Tony, Chris Juzwick
- Informational – Triennial Assessment – Chris Juzwick
- Informational – Communications Audit – Dr. Miller

AGENDA APPROVAL:

1. The Superintendent and Solicitor recommend Board approval of the **revised** May 24, 2022, Regular Meeting agenda. **New and revised motions, which were received and added today, are listed below:**
 - **The Superintendent, Assistant to the Superintendent for Secondary Education and Elementary and Intermediate Schools Principals recommend Board approval of teachers and teacher assistants for the Summer Recovery Learning program in the summer of 2022 (approved in April). The program will run Monday, June 20, 2022 through Thursday, July 21, 2022.**
 - **The Superintendent and Administrators recommend Board approval to hire personnel for the Elementary and Intermediate School STEAM Camps (Board approved in February). The camps will run Monday, July 11, 2022 through Thursday, July 14, 2022.**
 - **The Superintendent and Administrators recommend Board approval of a (call as needed) substitute teacher for the 2021-2022 school year.**

I. CONSENT AGENDA

1. Approval of Minutes from the following Board Meetings:

Committee Meeting	Tuesday, April 19, 2022
Regular Meeting	Tuesday, April 26, 2022

2. Approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Athletic Fund	Mark Keener
High School Activity Fund	Rebecca Bruce
Middle School Activity Fund	Rebecca Bruce
Board Summary Report (April 2022)	Chris Juzwick

3. Authorize payment of monthly invoices from the General Fund for the amount of \$829,396.85 beginning with check number 72255 through check number 72445, and the Cafeteria Fund for the amount of \$69,207.16 beginning with check number 8378 through check number 8390.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers related to items appearing on the Agenda for action by the Board. The Board will receive comments from residents and/or taxpayers on topics that do not appear on the agenda for action by the Board at the conclusion of the agenda, prior to adjournment. The time limit for comments shall not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear comments. (As per revised policy 006-Meetings adopted May 23, 2006)

Old Business

New Business

Superintendent's Monthly Report – Dr. Michelle Miller

Student Representative Report

II. BUSINESS OFFICE

Due to the Act 1 timeline which requires the 2022-2023 Proposed Final Budget be approved 30 days prior to the approval of the 2022-2023 Final Budget, the Board is required to approve the 2022-2023 Proposed Final Budget at the May 24, 2022 meeting. The Board will retain the authority to increase or decrease the expenditure amounts and final tax millage amount prior to approval of the 2022-2023 Final Budget at the June 28, 2022 meeting.

1. The Superintendent and Director of Finance Brian Tony recommend Board approval to adopt the Proposed Final Budget for the 2022-2023 school year. The proposed final budget revenue of \$ _____ and expenses of \$ _____ balances with a millage rate of _____, and borrowing from the Fund Balance in the amount of \$ _____. This will leave a total estimated fund balance of \$ _____. We will continue to look at the budgeted revenue and expense amounts throughout the next month, making recommendations to further revise the 2022-2023 Final Budget. (We are required by law to adopt the 2022-2023 final budget by June 30, 2022.)
2. The Superintendent and Director of Finance Brian Tony recommend Board approval to authorize budget transfers resulting from local independent audit reclassifications made subsequent to June 30, 2022, or other closing date. If any transfers are necessary after the fiscal year end, appropriate detail will be supplied to the Board for ratification.
3. The Superintendent and Director of Finance Brian Tony recommend Board approval to appoint the School Depository for the 2022-2023 school year as follows:
 - PNC Bank (Main Depository)
 - Pennsylvania Treasurer's INVEST Program (Investment Account)
 - Pennsylvania School District Liquid Asset Fund (Check Writing and Investment Account)
 - Citizens Bank (Construction Fund Account)
 - PLGIT (Construction Fund Account)

4. The Superintendent and Director of Finance Brian Tony recommend Board approval to renew the following insurance policies for 2022-2023 as proposed by CMRegent and UPMC through Arthur J. Gallagher Risk Management Services Inc.:

	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>
• Package, with Auto, plus Fraudulent Impersonations (CMRegent)	\$140,781	\$147,627	\$151,440
• Umbrella (CMRegent-\$10,000,000 coverage)	\$ 20,795	\$ 20,784	\$ 20,856
• Workers Compensation (UPMC)	\$126,176	\$118,454	\$120,684
• School Leaders Errors/Omissions (CMRegent)	\$ 19,654	\$ 18,382	\$ 19,174
• Cyber Liability (\$1,000,000 Coverage) (\$2,000,000 Coverage)	\$ 9,176	\$ 21,125	\$ 24,651

Sports and Student Accident Insurance – Bollinger Insurance Company, as follows:

• Athletic Plan AAA – Primary	\$ 18,648	\$ 18,648	\$ 18,648
• Student Plan – School Time Coverage	\$ 30	\$ 30	\$ 30
• Student Plan – 24-hour coverage	\$ 113	\$ 113	\$ 113

5. The Superintendent and Director of Student Support Services Dr. Rachel Andler recommend Board approval to renew the agreement with the Keystone Oaks School District and the Project Succeed Consortium effective for the 2022-2023 school year.
6. The Superintendent and Director of Student Support Services Dr. Rachel Andler recommend Board approval of the 2022-2023 Allegheny Intermediate Unit Title III Consortium Memorandum of Understanding.
7. The Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler recommend Board approval of the Educational Services Agreement, including Addendum A: Special Education Services, with the Allegheny Intermediate Unit for the 2022-2023 school year.
8. The Superintendent and Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler recommend Board approval of an Affiliation Agreement between the District and Duquesne University for education students to complete field placements, student teaching, and internships, effective June 1, 2022 to June 1, 2027. There will be no cost to the district.
9. The Superintendent, Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler, and Director of Student Support Services Dr. Rachel Andler recommend Board approval to enter into an Affiliation Agreement between the District and Robert Morris University School of Nursing, Education and Human Studies, for students to complete their internship/practicum, pre-clinical, and student teaching, effective for a period beginning May 25, 2022 through June 30, 2023. There will be no cost to the district.
10. The Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler recommend Board approval of an Articulation Agreement between the District and Waynesburg University, for psychology students to obtain their required field experience, effective for one year beginning June 1, 2022. There will be no cost to the district.

11. The Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler recommend Board approval to enter into an agreement with Hope Learning Center to provide educational and therapeutic services for the 2021-2022 school year, including ESY services.
12. The Superintendent, Facilities Director Steve Timmins, and Director of Finance Brian Tony recommend Board approval of a 1-year extension to the lawn maintenance contract with Shamrock Lawn Maintenance, as per the bid specifications from the current contract of July 1, 2018. The cost is included in the proposed 2022-2023 budget.
13. The Superintendent, Director of Finance Brian Tony, and Network Systems Administrator Rob Warfield recommend Board approval of a Managed Print Service Agreement, including PaperCut Software and required licenses with AmCom effective June 1, 2022, for sixty (60) months for all printers, monthly maintenance, and service throughout the District. The lease rate will be \$1,488 (printers and PaperCut software) per month, plus overage charges for black and white at \$0.007 per print and for color at \$0.07 per print. Projected annual savings for the District is a minimum of \$5,760.00.
14. The Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler recommend Board approval of a Standard Work Order from Crossroads Speech & Hearing, Inc., to provide a second speech therapist for the District's Extended School Year (ESY) program that will operate for 5 weeks in the summer of 2022. *(information provided)*

Information – 2022 Homestead and Farmstead Exclusion Resolution 22-01, the final will be approved in June 2022.

III. PERSONNEL

At the Committee Meeting on May 17, 2022, the Board of School Directors approved the following items:

Patankar seconded Welch on the recommendation of the Superintendent and Administrators for Board approval of the following (call as needed) substitute teacher and support personnel for the 2021-2022 school year:

- Marilyn Werner, as a Paraeducator at the rate of \$12.50 per hour
- Makenna Marino, PK – 4

And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Facilities Director Steve Timmins for Board approval of the hiring of Athanasios Tsourekis as the Maintenance Manager at the salary of \$74,000, prorated, effective upon release from his current employer and pending receipt of required documents.

And on the recommendation of the Superintendent, Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler, and Elementary School Associate Principal Tyler Geist for Board approval to hire Patricia Cortese as a Kindergarten teacher in the Elementary School at the Master's Step 2 rate of \$53,225, effective for the 2022-2023 school year. This is due to a retirement.

Voice Vote – All Yes

1. The Superintendent and Intermediate School Principal Tom Kaminski recommend Board approval of the leave of absence request for Victoria Lojek, Intermediate School STEAM teacher, effective August 18, 2022.
2. The Superintendent, Facilities Director Steve Timmins, and Custodial Shift Manager Zach Simpson recommend Board approval of the retirement/resignation of Albert (Butch) Motte, Custodian in the Middle School. Mr. Motte’s last day worked will be August 1, 2022. Mr. Motte has been employed by the District since August 2006.
3. The Superintendent and Director of Student Support Services Dr. Rachel Andler recommend Board approval of the following EPRs:

Extra-Curricular Personal Care Paraeducator – Mini-Thon	Leslie Willetts Christine Magdich Angela Vogel	Effective retroactive to April 29, 2022
Extra-Curricular Paraeducator – High School Prom	Leslie Willetts	Effective retroactive to May 14, 2022
Extra-Curricular Certified School Nurse – High School Prom	Misty Menarchick	Effective retroactive to May 14, 2022
Extra-Curricular Certified School Nurse – Washington DC Field Trip	Trina Howells	Effective retroactive to May 20-22, 2022
Extra-Curricular Personal Care Paraeducator – Middle School Chorus Concert	Christine Magdich	Effective for the 2021-2022 school year
GIRLs Night Out Coordinator	Dr. Erin Crimone	Effective for the 2021-2022 school year

4. The Superintendent and Director of Student Support Services Dr. Rachel Andler recommend Board approval of the following personnel for the Extended School Year Program that will operate for 5 weeks in the summer of 2022:
 - Paraeducators at the rate of \$18.96 per hour for the 2021-2022 school year and at the rate of \$19.53 per hour for the 2022-2023 school year, maximum 3.5 hours per day:
 - ✓ Sarah Sweet
 - ✓ Lena Werner
 - Substitute paraeducator at the rate of \$18.96 per hour for the 2021-2022 school year and at the rate of \$19.53 per hour for the 2022-2023 school year:
 - ✓ Amat Alshaibani
5. The Superintendent recommends Board approval of the following reappointments:
 - (a) Christopher Juzwick, as School Board Treasurer for the 2022-2023 school year at the stipend of \$1,500.00
 - (b) Tucker Arensberg, P. C. as School District Solicitor, with Chris Voltz being lead attorney as per correspondence. The recommended fee structure for 2022-2023 is listed below:

<u>Rates for 2021-2022</u>		<u>Rates for 2022-2023</u>	
Partners	\$150.00 per hour	Partners	\$150.00 per hour
Associates	\$140.00 per hour	Associates	\$140.00 per hour
Paralegals	\$ 95.00 per hour	Paralegals	\$ 95.00 per hour

The recommended monthly retainer for 2022-2023 is \$450.00, representing no change since 2018-2019.

6. The Superintendent and Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler recommend Board approval to hire Glenn Stewart for the Hybrid Online Summer Remediation Geometry Course that will run from June 13, 2022, through July 21, 2022. Mr. Stewart will be paid for a total of 40 hours of instruction at the current EPR rate.
7. The Superintendent and Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler recommend Board approval to hire Glenn Stewart for the Hybrid Online Summer Remediation Algebra I Course that will run from June 13, 2022, through July 21, 2022. Mr. Stewart will be paid for a total of 40 hours of instruction at the current EPR rate.
8. The Superintendent and Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler recommend Board approval for Jonathon Kyle, a student from Robert Morris University, to complete his pre-student teaching with Anthony Salvucci, High School History teacher from August 18, 2022 through December 21, 2022, pending receipt of required documents. There will be no cost to the District.
9. The Superintendent and Athletic Director Mark Keener recommend Board approval of the resignation of Brian Garlick as the Head Boys Tennis Coach effective at the conclusion of the 2022 spring season.
10. The Superintendent, Athletic Director Mark Keener, and Head Varsity Football Coach Joe Rossi recommend Board approval of Garrett Sekanick as an Assistant Football Coach, pending receipt of required documents, effective for the 2022-2023 season.
11. The Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Softball Coach Olesia Stasko recommend Board approval of the status change for Chelsea Martini from a paid Assistant Softball Coach to a Volunteer Assistant Softball Coach, effective for the 2021-2022 season.
12. The Superintendent, Athletic Director Mark Keener, and Head Boys Varsity Baseball Coach Ken Morgan recommend Board approval of the status change for Craig Wiltreck from a Volunteer Assistant Baseball Coach to a paid Assistant Baseball Coach effective for the 2021-2022 season.
13. The Superintendent, Athletic Director Mark Keener, and the spring head coaches recommend Board approval of the following compensations to be paid in June 2022:

Boys Baseball

Head Coach	Ken Morgan	\$7,905.00
Assistant Coach	Marc Snider	\$3,250.00
Assistant Coach	Craig Wiltrek	\$1,500.00
Assistant Coach	Andrew Barney	\$2,715.00
Assistant Coach	Jonathan Kletzli	\$2,500.00
Assistant Coach	Jake Trainor	\$2,500.00

Girls Softball

Head Coach	Olesia Stasko	\$7,905.00
Assistant Coach	Courtney Blocher	\$4,065.00
Assistant Coach	Judy Kirkpatrick	\$4,700.00
Assistant Coach	Samantha Baker	\$1,850.00
Assistant Coach	Samantha Hartman	\$1,850.00

Spring Track

Head Coach	Scott Litwinovich	\$9,965.00
Assistant Coach	Joe Winans	\$5,930.00
Assistant Coach	Elizabeth Kline	\$2,600.00
Assistant Coach	Anthony Mannarino	\$5,475.00
Assistant Coach	Wes Chappel	\$5,475.00
Head 7/8 th Grade Coach	William Finnerty	\$4,200.00
Asst. 7/8 th Grade Coach	Matt Timcheck	\$2,300.00
Asst. 7/8 th Grade Coach	Julia Denison	\$2,300.00
Asst. 7/8 th Grade Coach	Chris McNeal	\$1,880.00

Girls 7/8th Grade Volleyball

Head Coach	Scott Sundgren	\$4,400.00
Assistant Coach	Danielle Rudolph	\$4,000.00
Assistant Coach	Justine Yanosik	\$1,250.00

Girls & Boys 7/8th Grade Swimming

Head Coach	Todd Clark	\$5,000.00
Assistant Coach	Melanie Miller	\$2,500.00
Assistant Coach	Gianna Boburka	\$2,500.00

Boys Tennis

Head Coach	Brian Garlick	\$4,540.00
Assistant Coach	Katelyn Romain	\$2,300.00

Boys Volleyball

Head Coach	Ron Kelly	\$7,905.00
Assistant Coach	Adam Diodata	\$6,500.00

Girls Lacrosse

Head Coach	Connie Iorio	\$7,905.00
Assistant Coach	Michael Young	\$4,410.00
Assistant Coach	Michael Jordan	\$4,555.00
Assistant Coach	Breanna Martini	\$3,500.00

Boys Lacrosse

Head Coach	Shawn Leydig	\$7,905.00
Assistant Coach	Jack Halley	\$5,900.00
Assistant Coach	Granville Wagner	\$3,400.00
Assistant Coach	John Dunn	\$1,665.00
Assistant Coach	Dan Senisi	\$1,500.00

Cheerleading
Competitive Cheerleading

Maggie Conoscuito

Should receive the last part of her pay in June 2022, which is \$1,125.00. The other part was paid in December 2021.

Elizabeth Frambes

Should receive the last part of her pay in June 2022, which is \$892.50. The other part was paid in December 2021.

Amanda Moon

Should receive the last part of her pay in June 2022, which is \$500.00. The other part was paid in December 2021.

Sarah Ambrosini

Should receive the last part of her pay in June 2022, which is \$500.00. The other part was paid in December 2021.

Team Cheerleading

Maggie Conoscuito

Should receive the last part of her pay in June 2022, which is \$3,285.00. The other part was paid in December 2021.

Kristina Schelb

Should receive the last part of her pay in June 2022, which is \$2,077.50. The other part was paid in December 2021.

Elizabeth Frambes

Should receive the last part of her pay in June 2022, which is \$1,197.50. The other part was paid in December 2021.

Amanda Moon

Should receive the last part of her pay in June 2022, which is \$1,077.50. The other part was paid in December 2021.

Sarah Ambrosini

Should receive the last part of her pay in June 2022, which is \$1077.50. The other part was paid in December 2021.

14. The Superintendent and Athletic Director Mark Keener recommend Board approval for Assistant Athletic Director Matt Bacco to receive the last half of his pay in June 2022, at the compensation amount of \$2,500.00 (half portion of \$5,000.00) for the 2021-2022 school year. The other portion was paid in December 2021.
15. The Superintendent and Athletic Director Mark Keener recommend Board approval for Assistant Athletic Director Olesia Stasko to receive the last half of her pay in June 2022, at the compensation amount of \$2,500.00 (half portion of \$5,000.00) for the 2021-2022 school year. The other portion was paid in December 2021.

16. The Superintendent and Director of Transportation Brandon Soubie recommend Board approval of the resignation of Leonna Smalley as a Bus Driver. Ms. Smalley's last day worked will be June 8, 2022.

New motions from the May 24, 2022, Executive Session agenda.

1. The Superintendent and Administrators recommend Board approval to hire an Elementary School Assistant Principal, effective July 1, 2022, and on the mutually agreed upon terms and conditions of the Act 93 Agreement.
2. The Superintendent and Food Service Director recommend Board approval of the personal necessity leave of absence request for a Food Service employee in the High School effective retroactive to April 14, 2022.
3. The Superintendent and Intermediate School Principal recommend Board approval of the FMLA leave of absence request for an Intermediate School teacher, effective retroactive to May 2, 2022.
4. The Superintendent and Intermediate School Principal recommend Board approval of the intermittent FMLA leave of absence request for an Intermediate School Paraeducator, effective retroactive to May 9, 2022.
5. The Superintendent and Director of Student Support Services recommend Board approval of the resignation of a Paraeducator in the High School and for the Extended School Year program, effective May 31, 2022.
6. **The Superintendent, Assistant to the Superintendent for Secondary Education and Elementary and Intermediate Schools Principals recommend Board approval of teachers and teacher assistants for the Summer Recovery Learning program in the summer of 2022 (approved in April). The program will run Monday, June 20, 2022 through Thursday, July 21, 2022.**
7. **The Superintendent and Administrators recommend Board approval to hire personnel for the Elementary and Intermediate School STEAM Camps (Board approved in February). The camps will run Monday, July 11, 2022 through Thursday, July 14, 2022.**
8. **The Superintendent and Administrators recommend Board approval of a (call as needed) substitute teacher for the 2021-2022 school year.**

IV. EDUCATION

At the Committee Meeting on May 17, 2022, the Board of School Directors approved the following item:

Welch seconded Ainsworth on the recommendation of the Superintendent and High School Principals for Board approval to permit James Hausman and an additional chaperone TBD to accompany 10-12 students to participate in the 2022 Technology Student Association (TSA) National Conference being held at the Gaylord Texan Resort and Convention Center in Grapevine, Texas, from Sunday, June 26, 2022 through Thursday, June 30, 2022. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the district.

Voice Vote – All Yes

1. The Superintendent and Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler recommend Board approval for the High School to partner with Catalyst Connection to provide the opportunity for students to participate in their Industrial Manufacturing Technician (IMT) Pre-Apprenticeship Program effective for the 2022-2023 school year. There will be no cost to the district.
2. The Superintendent, Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler, and High School Principal Dr. Laura Hartzell recommend Board approval of the following as online course providers for the 2022-2023 school year. The costs will be included in the proposed 2022-2023 budget.
 - Educere
 - Edgenuity through Seneca Valley
 - University of Missouri
 - Waterfront Learning (AIU)
3. The Superintendent and Administrators recommend Board approval of the 2022-2025 Strategic Plan.
4. The Superintendent and Assistant to the Superintendent for Secondary Education Dr. Kristin Deichler recommend Board approval for the High School to partner with CCAC Early College Program to provide the opportunity for students to create pathways to postsecondary education and careers in business management, accounting, and computer information technology, effective for the 2022-2023 school year. There will be no cost to the district.
5. The Superintendent, Elementary School Principal Laurie Gray, and Director of Finance Brian Tony recommend Board approval to dispose of the attached list of Elementary School reading materials as per Board Policy 706.1. The District will attempt to resell the textbooks; if not, they will be donated. *(information provided)*

V. TRANSPORTATION *(data in green)*

Informational – New Bus Delivery Dates

VI. ATHLETICS *(data in salmon)*

1. There are no items to discuss.

VII. CONSTRUCTION *(data in white)*

1. There are no items to discuss.

VIII. MISCELLANEOUS *(data in yellow)*

1. Board approval of the final reading of the revisions to the policies in Section 100 – Programs (revised policies 100 – 116), as reviewed by PSBA, the Superintendent, Solicitor, and Board Members.
2. Board approval of the second reading of the revisions to the policies in Section 100 – Programs (revised policies 117 – 146), as reviewed by PSBA, the Superintendent, Solicitor, and Board Members.

3. Board approval of the revised Superintendent Evaluation Tool effective for the 2021-2022 school year.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – Meetings” adopted May 23, 2006)

Solicitor’s Report

Board Comments

BOARD COMMITTEE REPORTS

- | | |
|--------------------------------------|---------------------|
| A. Executive Committee Report | President Jen Iriti |
| B. South Fayette Foundation | Paul Brinsky |
| C. PSBA/Legislative Committee Report | Lena Hannah |
| D. Parkway West | Tom Iagnemma |
| E. SHASDA | Lena Hannah |

Suspend

An Executive Session may be held to discuss personnel and/or legal issues.